

**IAJHSC HONOR COUNCIL AWARD
REQUIRED STUDENT-WRITTEN WEBSITE ARTICLE
PRE-WRITING AND BRAINSTORMING FORM**

This form can be used to help you plan out the writing of your required student-written article for the IAJHSC website. **This form will NOT be accepted as your article.** It is simply for you to use to develop the article before it is written in its final form. It will help you to make sure your article contains all of the required information in order to receive your Honor Council Award Point. Answering these questions will help you get all that information. You can certainly add more to your article, but these things at a minimum must be contained in the article. When you write your article arrange your answers to these questions in an organized, sensible fashion with the article title, Honor Council Award category/categories into which the event falls, and the author(s) name(s) and position(s) at the top.

- 1) Who is/are the author(s) of this article? _____
- 2) What is/are your council position(s) _____
- 3) What is the name of your school? _____
- 4) To which IAJHSC District do you belong? _____
- 5) What will be the title of this article? _____
- 6) Into which Honor Council Category/Categories does your activity fall? Check all that apply.
 - Citizenship/Scholarship Recognition/School Service
 - Community Service/Human Relations
 - School Spirit/Student Involvement/Fundraisers
- 7) Describe the project/activity. What did you do?
- 8) Who was involved? Who participated?
- 9) Where and when was the event held?
- 10) What supplies were needed? Where do you get them? What was the cost?

11) What did you do to prepare for the event? What people did you contact to make the event happen? What supervision was needed? How did you go about getting that supervision? Did you charge people to attend? If so, how much? For what will the money be used if you charged people to attend?

12) Evaluation ... How did it go? What suggestions or warnings do you have for another school trying to do the same project/activity? What specific things do they need to make sure they do? Overall, was the project/activity worth doing?

13) What is/are your advisor(s) name(s)? _____

14) How can your advisor(s) be contacted?

a. Email address(es): _____

b. School phone number with area code: _____

DON'T FORGET YOU MUST HAVE AT LEAST THIS INFORMATION CONTAINED IN YOUR ARTICLE IN ORDER TO RECEIVE THE HONOR COUNCIL AWARD POINT. THE FINISHED ARTICLE MUST BE SUBMITTED AS A WORD OR PDF DOCUMENT ATTACHED TO AN EMAIL SEND TO THE EXECUTIVE DIRECTOR. IT MUST BE SENT BY YOUR ADVISOR(S). IT MUST BE RECEIVED BY THE REQUIRED DEADLINE WHICH IS **MARCH 8, 2019**, FOR THIS YEAR'S HONOR COUNCIL AWARD.